



TIMUQUANA COUNTRY CLUB

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION *Incomplete information could disqualify you from further consideration.*

Name _____ Date _____

Address _____

Email Address _____

Home Phone _____ Mobile Phone _____

Are you eligible to work in the US? Yes No

Are you at least 18 years of age or older? (If no, you may be required to provide authorization to work.) Yes No

Have you ever been terminated from employment or asked to resign by an employer? Yes No
If yes, please provide company name(s) and details.

EMPLOYMENT DESIRED

Available start date _____ Hourly rate/salary desired _____

Position desired _____

Are you currently employed? Yes No If so may we inquire of your present employer? Yes No

REFERRAL SOURCE

How did you hear about the Timuquana Country Club? Walk in Advertisement Referral Other

Have you ever previously worked for Timuquana Country Club? Yes No

If yes, explain _____

Do you know anyone who works for Timuquana Country Club? Yes No

If yes, who? _____

EMPLOYMENT HISTORY

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From _____	To _____	Employer Name _____	() Telephone _____
Job Title _____		Address _____	
Immediate Supervisor & Title _____		Summarize the nature of work performed and job responsibilities _____	
Hourly Rate/Salary _____		Reason for Leaving _____	
From _____	To _____	Employer Name _____	() Telephone _____
Job Title _____		Address _____	
Immediate Supervisor & Title _____		Summarize the nature of work performed and job responsibilities _____	
Hourly Rate/Salary _____		Reason for Leaving _____	
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Immediate Supervisor & Title _____		Summarize the nature of work performed and job responsibilities _____	
Hourly Rate/Salary _____		Reason for Leaving _____	

EDUCATION

High School	Location	No. Yrs. Attended	Degree Received	Subjects Studied/Major
College or University	Location	No. Yrs. Attended	Degree Received	Subjects Studied/Major
Trade, Business or Correspondence School	Location	No. Yrs. Attended	Degree Received	Subjects Studied/Major

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? Yes No

If yes, explain _____

Computer skills (please describe) _____

REFERENCES Give the names of three persons not related to you, who you have known at least three (3) years.

Name	Address	Phone
Company	Email	Years Acquainted
Name	Address	Phone
Company	Email	Years Acquainted
Name	Address	Phone
Company	Email	Years Acquainted

NOTICE TO APPLICANTS

Timuquana Country Club is an equal opportunity employer. Timuquana Country Club does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

PLEASE READ AND SIGN STATEMENTS BELOW

I understand that, if hired, I will be placed on a 90-day probationary period. I further understand that if I am terminated for unsatisfactory work performance within the 90-day probationary period, Timuquana Country Club may seek to contest any unemployment benefit I might attempt to obtain as a result of my employment, in accordance with Florida Law.

_____ (Initials)

I understand and agree that all policies, procedures, and the Employee Handbook may be modified, amended or deleted by Timuquana Country Club with or without notice to me of such amendment, modification or deletion; that the policies and procedures are not intended to be a contract of employment nor do they give me a right of continued employment and that my employment is at-will, which means that it may be terminated at my option or at the option of Timuquana Country Club, with or without notice by either party. I also understand that there are no other arrangements, agreement or understanding regarding the terms of employment. There may be no amendments or exceptions to this statement unless they are in writing and signed by the General Manager.

_____ (Initials)

I understand that I may be required to undergo blood and/or urinalysis screening for drug or alcohol use as part of the pre-employment process. In addition, once hired, I understand that I will be subject to blood and/or urinalysis screening as directed by Timuquana Country Club. I further understand the Timuquana Country Club prohibits the use of illegal drugs or the abuse of prescription medications at any time. I understand that Timuquana Country Club also prohibits the use of alcohol on the job in any way that negatively affects the employee's performance or his/her effectiveness as a representative of Timuquana Country Club.

_____ (Initials)

I certify that all information given on this employment application, any resume that I submit to Timuquana Country Club, and any related papers and answers given during oral interviews are true and correct. I understand that Timuquana Country Club will make a thorough investigation of my work and personal history. I hereby authorize Timuquana Country Club to make an investigation into my employment and personal history. I authorize Timuquana Country Club to request information from each employer and person noted in this application. I authorize each former employer and person noted in this application to answer all question that may be asked and give all pertinent information that may be sought. I understand that falsification or omission of any information given by me to the Company shall be a basis to reject my application, and if discovered after my hire, shall subject me to immediate dismissal. I hereby release from liability for damages all persons, employers and other entities who provide information to Timuquana Country Club or its agents during the course of any such investigation.

_____ (Initials)

_____ Date

_____ Signature