



Thank you for volunteering for the U.S. Women's Amateur Four-Ball Championship at Timuquana Country Club. Below is some basic information to help throughout your volunteer experience.

Tournament Location – Timuquana Country Club - 4028 Timuquana Rd, Jacksonville, FL 32210

- Please check into the Volunteer Headquarters at least 15 minutes before your shift.
- If you are not able to make your shift or will be running late, please call your committee chair and the Volunteer Headquarters # 904-574-0136.
- Volunteer Headquarters is located at the Tennis Pro shop next to the driving range.
- Food and Drink will be available for volunteers at the Tennis Center (Volunteer Headquarters).

Parking details:

- Due to very limited onsite parking, volunteer parking will be available at several locations on Fair Lane Dr. Fair Lane Dr. is the last street on the right before you pull into the club. As you drive down Timuquana Rd follow the signage to Volunteer Parking.
- These lots are less than a 10 minute walk to the volunteer headquarters.
- In addition, Shuttles will be running from the Volunteer parking lot to the club beginning 90 minutes prior to the first tee time and will end approximately 60 minutes after play has concluded for the day.
- We suggest you plan for an extra 15 minutes to get to the Volunteer headquarters to check in for your shift.

Uniform:

- With your registration, you are receiving a shirt, windbreaker and hat. Please wear khaki bottoms (shirt, shorts, skirt) with your uniform shirt and comfortable shoes.

Uniform Pickup details:

- Option 1: Advance Pick Up: Uniforms and volunteer packages will be available for pickup at Timuquana CC on the following schedule:
  - Monday April 22<sup>nd</sup> from 3:00pm – 7:00pm – Go to the main entrance of the clubhouse.
  - Tuesday April 23<sup>rd</sup> from 9:00am – 2:00pm - Go to the main entrance of the clubhouse.
  - Tuesday April 23<sup>rd</sup> from 2:00pm – 7:00pm – Go to the volunteer headquarters (the Timuquana Tennis Proshop).
  - Wednesday April 24<sup>th</sup> from 12:00pm – 5:00pm - Go to the volunteer headquarters
- Option 2: If you are not able to pick up your uniform and volunteer package before the tournament, then you can pick it up from Volunteer Headquarters anytime during the tournament week.
  - Thursday April 25<sup>th</sup> – Wednesday May 1<sup>st</sup> – Volunteer Headquarters from 7:00am – 5:00pm



#### What to Bring:

- Sunscreen, umbrella, small towel (if you are a marshal, seats will be provided, but you may want a towel if the seat is wet).

#### Inclement weather:

- The USGA has professional staff on site monitoring the weather during tournament week. Provided the course is playable and there is no lightning danger play will continue. If the course becomes unplayable or if there is danger play will be suspended. A suspension of play will be signaled by a long blast of the horn. In addition, there is a USGA Referee in each group that will be notified of a suspension. In the event play is suspended please make your way to shelter as quickly as possible and check in at the volunteer headquarters with your committee chair for further instruction. If you are a Walking Scorer you will stay with your group. You will either proceed to the evacuation shuttle area or to the clubhouse based on the evacuation plan in place.

#### Play Day:

- On Monday May 20<sup>th</sup> those volunteers working three or more shifts will be eligible to play the course. More details to come on this as the date nears, but it should be a great time of the year to play the course and a fun day for all.

#### Breakfast / Lunch:

- Meals are provided to volunteers during your shift and are available at volunteer headquarters. Beverages are also available and boxed lunches will be available for those with responsibilities on the course during normal lunch hours. We ask that you coordinate with others on your committee and your committee chairs to stagger lunch breaks to ensure coverage continues in your absence.

#### Course Map:

- Attached is a map of the course. This will also be posted by the 1<sup>st</sup> tee and copies will be available in the volunteer headquarters. For those volunteers out on the course this may be useful.

#### Spectators:

- There is no cost for spectators to watch the event. The four-ball format encourages risk taking and is a fan friendly format. Late April traditionally is a great time for outdoor activities so please feel free to spread the word.

#### Committee Specific:

- More information will be coming out shortly on committee specific matters along with volunteer schedules.

Thanks again for volunteering and we hope you have a great time being a part of the Championship.